

CITY OF HUNTINGBURG
Application for Excavation Permit

Permit No. _____

Date Received _____

Address of Excavation _____

Reason for Excavation (circle ones appropriate): Sewer Water Gas Phone Storm Drain

Other _____

Public Property to be Disturbed (circle ones applicable) Street Alley Sidewalk Curb Paved Gravel

Grass Other _____

Estimated Start Date _____ Estimated Completion Date _____

Owner Name _____

Address _____ Phone _____

Contractor Name _____

Address _____ Phone _____

Names and after-hours phone numbers of Contractor's contact persons:

Name and Phone No.

Name and Phone No.

DRAWING OF EXCAVATION

**CITY OF HUNTINGBURG
Standards for Excavating In a Public / Right-of-Way**

The purpose of this policy is to establish quality standards for excavations within City right-of-way or roadways in the City of Huntingburg.

1. *Permit Fee* - \$25. All fees will be paid prior to issuance of the permit or on the next business day.
2. *Permit* – Prior to any work in a public road and / or public right-of-way, an application for a permit to cut or bore into a City street and / or City right-of-way must be completed and approved.
3. *Notification* – Prior to any work being performed, the permittee will notify the Indiana Underground Plant Protection Service (Holey Moley) at 800-382-5544 and the City’s Office Manager at 812-683-2211 at least 2 working days prior to the scheduled start date and time, the expected duration of work, and whether any streets or sidewalks will be partially or completely closed to traffic. If this work is delayed, this information will need to be relayed again to the Office Manager.
4. Where any public street or sidewalk is partially or completely closed to pedestrian or auto traffic, traffic shall be prevented from entering the site or will be routed through the site by barricades and lights furnished by the contractor, and as specified and required by the Street Superintendent.
5. Work will be to the satisfaction of the Huntingburg Street Superintendent or his agents.
6. The work in this permit will be conducted only during daylight hours.
7. *Cutting* – Prior to any excavation work, all hard surfaced roads (asphalt, chip/seal or concrete) will be saw cut to a minimum depth of 4”.
8. *Excavation* – All excess excavated material will be removed from right-of-way. Excavation will meet all required safety standards and will be barricades to protect the public. The contractor is responsible for all traffic control devices and restoring all sidewalks and curbs to the standards of the City of Huntingburg.
9. *Backfill* – Utility trenches in the roadway and 2 feet beyond will be backfilled with “flowable fill.” Flowable fill will be for utility trench backfill and achieve a minimum compressive strength of 75 psi and a maximum compressive strength of 250 psi at 14 days as tested with a standard penetrometer (ASTM C-403). All products must be tested and approved by the City of Huntingburg prior to its use in a roadway or right-of-way.

Approved mix designs of flowable fill are as follows:

- a. Central Concrete Supply, LLC – “Rapid Set”;; or
- b. IMI – “Quickset – 1204”.

Alternate mix designs will require approval of the City of Huntingburg. Flowable fill will remain diggable with a standard backhoe. Trenches will be filled with flowable fill to within 4 inches from the surface. Material will be protected from traffic until adequate strength has been achieved. Backfill outside of roadway will be with excavated material and compacted lifts.

10. *Resurfacing* – Utility trenches will be resurfaced to match existing road surface. Asphalt and chip/seal roads will be resurfaced with 3” of HAC base and 1” of HAC surface or capped with 4” of 4000 psi strength concrete.
11. *Duration of Repair* – Utility trenches will be limited to 5 working days from the start of the excavation work until the completion of the resurfacing and opening of the road to traffic. If the work is delayed, the Street Superintendent or his agent will be notified as to when work is scheduled for completion.
12. *Proof of insurance* per the following schedule is attached or on file with the City’s Safety Director:

<u>Coverage</u>	<u>Limits</u>
General Liability	
Aggregate BI & PD	2,000,000
Per Occurrence BI & PD	1,000,000
Auto, owned or non-Owned – Per Occurrence	
Liability BI & PD	1,000,000
Uninsured/Underinsured Motorist	50,000
Workers’ Compensation	
Proof of Statutory Compliance	
Manufacturer’s and Contractor’s Liability	
Aggregate	1,000,000
Per Occurrence	1,000,000
Property Damage	100,000
Builder’s Risk – 100% of Completed Value	
Minimum Deductible	100

I certify that this application is true and correct, and I agree to indemnify and hold harmless the City of Huntingburg and its employees for any loss, liability or damage that may result or accrue from or because of the applicant’s negligence in performing the work under this permit, or providing the necessary barriers and warning devices, or disregarding any legitimate order of the Street Superintendent or his agents relating to any excavation or tunnel.

Signature of Owner or Owner’s Representative

Date

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OFFICE USE

Permit Fee: \$ _____ **Date Permit Issued:** _____ **Approved by:** _____

Route copies to: Office Manager, Utilities, Police, Safety, Street, Wastewater